

# CREATIVE SKILLS WEEK 2024 TERMS AND CONDITIONS

## General

Creative Skills Week 2024 is designed to gather the creative and cultural skills community to collaborate, co-create and commune in new, unique, and innovative ways. Creative Skills Week 2024 (hereinafter CSW2024) is an initiative of the [EU Pact for Skills for the Cultural and Creative Industries Ecosystem](#), [SACCORD](#) - The Skills ACCORD to support the Large Scale Partnership (LSP) for Creative Pact for Skills and to fosters the creation of Local Ecosystem Partnerships (LEPs) (funded by the Erasmus plus Forward-Looking Project Scheme, co-funded by the European Union) and the Alliance for Sectoral Cooperation on Skills [CYANOTYPES](#) (funded by the European Commission Erasmus+ Programme).

CSW2024 is managed by [ELIA](#) (on behalf of [SACCORD](#) and [CYANOTYPES](#)), in collaboration with the SACCORD and CYANOTYPES consortium and the main venue host, the Amsterdam University of Arts (hereinafter 'Organisers').

The [Creative Skills Week Privacy Policy](#) applies to CSW2024, which deals with the personal data transmitted to it in accordance with the legislation in force, and in particular the [General Data Protection Regulation \(GDPR\)](#) of 25 May 2018 and its executive decrees.

CSW2024 Terms and Conditions refer and apply to all participants registering for the main programme of the Creative Skills Week; and to organisations or individuals (hereinafter 'Activity Hosts') submitting an activity as part of CSW2024.

## Activity Hosts of Satellite Events

Originally proposed in the [Creative Pact for Skills Manifesto](#), Creative Skills Week 2024 invites organisations and individuals to submit their own activities, projects, and events (either in-person in Amsterdam or online) to be included in the CSW24 satellite programme. Selection criteria for the event or activity submitted:

- The activity is in line with the ambition of the [Creative Pact for Skills Manifesto](#);
- The activity is in line with the Creative Skills Week 2024 main theme;
- The institution organising the activity is part of the [Pact for Skills for the Cultural and Creative Industries \(CCI\) Ecosystem](#) or affiliated to one of the signatory organisations (for example, a member of a network);
- The activity takes place in the week of Creative Skills Week 2024 (16-20<sup>th</sup> September 2024), either in Amsterdam, somewhere else or online.

PLEASE READ CAREFULLY THE FOLLOWING CONDITIONS BEFORE SUBMITTING AN ACTIVITY TO BE INCLUDED IN CREATIVE SKILLS WEEK 2024.

- Only the main event programme is organized by the Organisers. Activity Hosts submitting are strongly invited to join the main programme. Registration for Satellite Events will happen separately from the main programme registration. Organisers will be responsible for collecting registrations and send this information to Activity Hosts.
- Activity Hosts can submit activities that are outside the LIVE PROGRAMME of Creative Skills Week. Satellite events should take place on Monday 16, Tuesday 17 September or Friday 20 September.

- Submitted and selected activities will be promoted as part of the CSW2024 satellite programme.
- CSW2024 website will feature ONLY the main details of the Activity (Title, time, location, and hyperlink to the programme page if provided). Activity Hosts are responsible for all information that will be provided to participants.
- Registrations for Satellite Events are centralised through a registration process organised by the Organisers. After the registration process is closed, participants list will be shared with Activity Hosts and Activity Hosts are from thereon responsible for informing the registrants on any information necessary to participate in the Satellite Event or Activity organised by Activity Hosts.
- CSW2024 does NOT provide venue(s), funding, or logistical support for the individual activity submitted unless otherwise agreed with the Organizers.
- CSW2024 does NOT automatically register the submitted activity to either the [EU Year of Skills](#) or to the [EU Pact for Skills for the Cultural and Creative Industries](#) or other related initiatives.
- Promoted events should adopt the Creative Skills Week 2024 logo.
- All Activity Hosts are encouraged to organise ecologically responsible events. The environmental responsibility measures listed in this [fact sheet](#) could help Activity Hosts to be in line with the [SHIFT eco-guidelines](#).

### **Registration and Attendance at the Main Programme**

Hereby we refer to the terms and conditions applying for the main programme of the Creative Skills Week.

It might be necessary for reasons beyond our control to change the content and timing of the programme, the speakers, the date, or the venues at a time prior to the event date. Registered delegates will be notified as soon as possible about these changes.

Delegates should cover their own travel and accommodation costs unless specifically notified otherwise.

The Organisers recognise that on occasions delegates will book onto events and subsequently find that they are unable to attend. In these situations, the Organisers ask that delegates timely notify the cancellation of the Organizers team using the following email account: [info@creativeskillsweek.eu](mailto:info@creativeskillsweek.eu)

### **LIABILITY**

1. The Organisers reserve the right to amend any section of the Creative Skills Week programme, if necessary, at any time. The Organisers will not accept liability for damages of any nature sustained by delegates or accompanying persons, or loss of, or damage to their personal property as a result of the Creative Skills Week in question.
2. Delegates should make their own arrangements with respect to personal insurance, along with travel insurance. The Organizers strongly recommend that participants take out comprehensive medical and travel insurance, which should cover the possibility of flight cancellation due to strikes and other causes.

## ANTI-HARASSMENT POLICY

The Organisers are dedicated to providing a harassment-free event experience for everyone. The Organisers do not tolerate harassment of anyone in any form. Event participants violating this rule may be sanctioned or expelled from the event without a refund at the discretion of the Organisers.

## INCLUSIVITY AND ACCESSIBILITY

SACCORD and CYANOTYPES are dedicated to hosting events that prioritise equity, diversity, inclusion, and accessibility. We have worked together to make Creative Skills Week events a safer and more accessible space for all.

Should you have any specific accessibility needs (such as transport assistance, support from a staff member, or a printed programme in large letters), or if you need help registering for the event and/or registering an assistant to accompany you, please contact the ELIA Team, so that we can ensure that the event is inclusive and accessible to you.

All our events have a support system in place. If you witness any harassing or discriminatory behaviour during the event, please contact a member of the ELIA Team.

If you prefer to make an anonymous report, please tell us via the online form that will be communicated shortly before the event.

We value any feedback you may have on how inclusive and accessible you have found this event. You can submit your feedback in the event evaluation report that will be disseminated after the event. Your honesty is appreciated and will help us to understand how to improve the inclusivity and accessibility of our future events. The feedback will be collected anonymously. At the same time, we warmly invite you to contact us if you wish to talk in greater about the inclusivity and accessibility of our events. For this, you can reach out to the event organisers at [info@creativeskillsweek.eu](mailto:info@creativeskillsweek.eu).